



**Accessibility Steering Committee  
Monday, May 12, 2025 – 1:00 p.m.  
Microsoft Teams Meeting**

- Present:** Rajini Nelson (Chair), Carlee Bond, Rachel Moreau (Zelem), Philip Kuckyt, Rita Raposo, Morlaye Camara, Dave Buist, Deborah King-Bonifacio, Gianni Silvestri, John Nicholson, Katherine Reddicliffe (Recording Secretary),
- Regrets:** Amy Pimentel, April Taylor, Jennifer Charnish-Currie, Mark Watson (Trustee), Carlo Fortino, Linda McFayden, Lou Citino, Mischa Dinsmore, Sandra DeDominicis,
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**1. Opening Prayer**

The meeting was opened with prayer led by Chair Nelson.

**2. Introductions**

Informal roundtable committee introductions were made.

**3. Meeting Minutes / Items Arising from February 25, 2025**

Approval of Committee Meeting Minutes – February 25, 2025

Moved by: Morlaye Camara

Seconded by: Deborah King-Bonifacio

THAT the Accessibility Steering Committee approves the minutes of February 25, 2025

**4. Additions to Agenda - NIL**

Approval of the Agenda – May 12, 2025

Moved by: Phil Kuckyt

Seconded by: David Buist

THAT the Accessibility Steering Committee approves the agenda of May 12, 2025.

**5. Committee and Staff Updates**

The Accessibility Plan was reviewed at a previous meeting, and no action items were required.

Confirmed all members are included in the Teams channel. All should have access to the files for this committee. Staff to inform if they do not have access to the Team.

The annual meeting schedule is to be reviewed and scheduled for the upcoming year. Typically, three per school year (October, February, May/June). This will be prepared and set up during the summer months.

The next meeting to include the results of the AODA audit. Upon review, items can be distributed for action based on the department responsible.

Clarification required on how employees are trained within the Board on Accessibility. Understanding which department initiates the participation/mandatory training/updates. Details In the future will review the initial new hire onboarding process with the requirements pertaining to Accessibility. Once information is obtained it will be shared with the committee.



BRANT HALDIMAND NORFOLK  
**Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**6. Other Business**

**6.1 Status and Updates on Accessibility Policy**

The Accessibility Policy to be resent to all committee members.

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**Next Meeting:** Monday, June 9, 2025 – 1:00 p.m.